

# United States Department of the Interior

**Bureau of Indian Affairs  
(Region/Agency)  
Address  
City, State, Zip Code**

Real Estate Services

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Name  
Address  
City, State, and Zip Code

Dear Applicant:

On **[date received]**, we received your request for review and approval of a proposed **[right-of-way type]** between \_\_\_\_\_, Grantor and \_\_\_\_\_ Grantee for a term of \_\_\_\_\_ years..

Upon our preliminary review, you have provided a complete package including all the information and supporting documents required by 25 CFR §169.102.

This notice of a complete package starts the **sixty (60)** day review timeframe whereby we must make a decision on the right-of-way application, including whether the application is in the best interest of the landowner(s)/Tribe. Within 60 days from the date of this letter, you will be notified in writing of our determination to grant or deny the right-of-way, receive the package for revision, or be advised that we need additional review time.

We thank you for your submission and look forward to working with you. If you have any questions regarding this matter, please contact **[Name]**, Realty Specialist, at **[insert phone, extension]**.

Sincerely,

Superintendent or Regional Director